

GRADUATE DIRECTORY SUBSCRIPTION FORM

**TO: CAREER AND PLACEMENT OFFICE
ST. SCHOLASTICA'S COLLEGE MANILA
2560 LEON GUINTO ST.,
MALATE MANILA**

PLEASE TYPE OR PRINT.

**FR: COMPANY NAME
OFFICE ADDRESS**

**TELEPHONE
NUMBER/S
FAX NUMBER
NAME OF COMPANY
REPRESENTATIVE
EMAIL ADDRESS
TYPE OF INDUSTRY**

RE: SUBSCRIPTION FOR GRADUATE LISTING

The Company will avail of the:

- Graduate Directory & Resume CD of SY '09-'10 amounting to Php 250.00
- Top Graduate Directory of SY '09 - '10 amounting to Php 50.00
- Regular and Top Graduates Directory & Resume CD of SY '09-'10 amounting to Php300.00
- Graduates Directory of SY _____ amounting to Php 250.00. (each SY costs Php250.00 each)

I am sending through our Company Representative the requirements to Career and Placement Office:

- Accomplished Graduate Directory Subscription Form
- Two (2) copies of signed Memorandum of Agreement
- Payment of the availed package
- Company Profile
- A photocopy of the company's Securities and Exchange Commission (SEC) Registration

Do not fill up this portion. For CPO use only.

Date received	
Received by	
Date paid	

**GRADUATE LISTING SUBSCRIPTION
MEMORANDUM OF AGREEMENT**

**This Memorandum of Agreement is made and entered into in the City of
Manila, Philippines by and between:**

Please type or print.

NAME OF COMPANY (FULL NAME)	
A Company registered in accordance with the law of the Republic of the Philippines with postal address at	
MAIN OFFICE ADDRESS	
REPRESENTED BY (full name and position)	
COMPANY REPRESENTATIVE	
POSITION	

Hereinafter referred to as the COMPANY.

And

ST. SCHOLASTICA'S COLLEGE, a private school and an institution of the Order of Benedictine Sisters with office address 2560 Leon Guinto St., Malate, City of Manila represented by Ms. France Jopillo-Sumang, Career & Placement Officer hereinafter referred to as St. Scholastica's College.

Witnesseth that:

The COMPANY will avail of the: ___ Graduate Listing and Resume CD of SY '09 – '10 amounting to Php 250.00. ___ Top Graduate Listing of SY '09 – '10 amounting to Php 50.00 ___ Top & Regular Graduate Listing & Resume CD of SY '09 – '10 amounting to Php 300.00. ___ Graduate Listing of SY _____ amounting to Php 250.00

The COMPANY agrees to use the requested list ONLY strictly for recruitment needs of their own Company. In the event that St. Scholastica's College discovers that the COMPANY has been using the requested list for purposes other than that agreed upon (SUCH AS BUT NOT LIMITED TO TELEMARKETING), St. Scholastica's College will AUTOMATICALLY DISCONTINUE the subscription without further notice.

This agreement shall remain in effect for the duration of the School Year applied for.

Company Name
Signed by:

Print name and signature

Date signed

ST. SCHOLASTICA'S COLLEGE MANILA

Signed by:

Ms. France Jopillo-Sumang
Career and Placement Officer

Date signed