

ST. SCHOLASTICA'S COLLEGE, MANILA
HIGH SCHOOL UNIT
PAYMENT SCHEME
SCHOOL YEAR 2009-2010

LEVEL	BREAKDOWN	ANNUAL	SEMESTRAL	QUARTERLY	MONTHLY
	Upon Registration:				
	Tuition **	60,127.85	37,254.90	32,554.90	22,854.90
	Registration	285.00	285.00	285.00	285.00
	Special Fees	5,015.00	5,015.00	5,015.00	5,015.00
	Miscellaneous Fees	7,970.00	7,970.00	7,970.00	7,970.00
	Capital Dev't Fee	1,200.00	1,200.00	1,200.00	1,200.00
	Total Amount Due	74,597.85	51,724.90	47,024.90	37,324.90
YEAR I	Balance due:				
	07/01/2009				5,000.00
	08/03/2009			10,000.00	5,000.00
	09/01/2009				5,000.00
	10/01/2009		25,000.00	10,000.00	5,000.00
	11/03/2009				5,000.00
	12/01/2009			10,000.00	5,000.00
	01/04/2010				5,000.00
	02/01/2010				5,000.00
	GRAND TOTAL	74,597.85	76,724.90	77,024.90	77,324.90
	Upon Registration:				
	Tuition **	60,127.85	37,254.90	32,554.90	22,854.90
	Registration	285.00	285.00	285.00	285.00
	Special Fees	4,905.00	4,905.00	4,905.00	4,905.00
	Miscellaneous Fees	8,220.00	8,220.00	8,220.00	8,220.00
	Capital Dev't Fee	1,200.00	1,200.00	1,200.00	1,200.00
	Total Amount Due	74,737.85	51,864.90	47,164.90	37,464.90
YEAR II	Balance due:				
	07/01/2009				5,000.00
	08/03/2009			10,000.00	5,000.00
	09/01/2009				5,000.00
	10/01/2009		25,000.00	10,000.00	5,000.00
	11/03/2009				5,000.00
	12/01/2009			10,000.00	5,000.00
	01/04/2010				5,000.00
	02/01/2010				5,000.00
	GRAND TOTAL	74,737.85	76,864.90	77,164.90	77,464.90

**** 2% Discount on tuition fee for Annual payment only.**

REMINDERS:

- Only STUDENTS WITHOUT back accounts will be ALLOWED to enroll.
 - PROMISSORY NOTES WILL NOT BE HONORED.
 - Payment in check shall be accepted as TEMPORARY ENROLLMENT official. A clearance from the bank is required to make the enrollment official. When the check is returned by the bank, the enrollment is automatically cancelled and succeeding payments shall be accepted only when paid in cash.
 - POSTDATED AND OUT-OF-TOWN CHECKS WILL NOT BE ACCEPTED.
 - A SERVICE FEE of 3% plus bank charge shall be imposed for check payments returned by the bank.
 - The MODE OF PAYMENT chosen upon enrollment shall be carried over through the year/semester. Switching to other modes is NOT allowed. For those who are paying in installments please pay your dues on time.
 - A FINE of 50.00 for EVERY MONTH OF DELAY will be imposed for failure to pay on time. Penalty for back accounts is 600.00 per year.
 - STATEMENT OF ACCOUNT will be distributed to students through their CLASS ADVISER.
 - REPORT CARD, OFFICIAL AND UNOFFICIAL TRANSCRIPT OF RECORD WILL NOT BE RELEASED to students with back accounts and outstanding balances.
 - Fine for late enrollment is 500.00
 - Payment for OVERDUE ACCOUNTS (Plus surcharge) before the end of the semester/school year shall be in CASH BASIS ONLY.
 - GRANTEES/SCHOLARS are required to pay their counterpart in full upon enrollment.
 - SUMMER ENROLLEES are required to pay in FULL upon enrollment.
 - Penalty for withdrawal of Enrollment:
 - Before the start of classes: P2,000.00
- AS PER MANUAL OF REGULATIONS FOR PRIVATE SCHOOLS SECTION 66.**
- Within the 1st week of classes-10% of TOTAL School Fees
 - Within the 2nd week of classes-20% of TOTAL School Fees
 - AFTER the 2nd week of classes-100% of the TOTAL School Fees