

**Waste Management Committee
100 Clean & Green Hands
for SSC's Centennial**

**GUIDELINES FOR THE MONITORING & CLEAN-UP OF
SSC's SCHOOL CANTEEN**

1. PARTICIPANTS

- A. Grade School Unit
- B. High School Unit
- C. College Unit
- D. Organization/ Association of Faculty, Staff & Personnel
- E. Benedictine Sisters

2. DURATION OF MONITORING & CLEAN-UP PER UNIT

College Unit	January 29-Feb 02 February 26 - March 02 11:30 -12:00 1:00 - 1:30	Long table near bookstore Tent-in-front of Caridad Barrion Hall Square tables in-front of SAC office Otilien Food Court Caridad Barrion Food Court Square tables in-front of Caridad Barrion Food Court
High school Unit	February 05-09 March 05-09 After Recess M& F 10:30 -11:00 TWTh 10:00 -10:30 After Lunch M/F 1:00- 1:30 TWTh 12:30 -1:00 Afternoon (Pergola) 4:00 - 4:30 4:30 -5:00	Josephville Canteen Long table near the HS building Caridad Barrion Food Court Square tables in-front of Caridad Barrion Food Court Tent-in-front of the new HS Building Maryville Canteen Otilien Food Court Pergola
Grade School Unit	February 12-16 March 12-16 After Recess 9:30 -10:00 10:00 -10:30 After Lunch 11:30 - 12:00 Afternoon (Pergola) 4:00- 4:30 4:30 -5:00	Josephville Canteen Caridad Barrion Food Court Square tables in-front of Caridad Barrion Food Court Tent-in-front of the new HS Building Otilien Food Court Open area at the new High School Building Pergola
All members of the school community	Feb 19-23 Time according to the schedule per unit	Assigned areas per unit

3. SUGGESTED ATTIRE/ ITEMS FOR PROPER IDENTIFICATION DURING THE MONITORING/CLEAN UP OPERATION

Green T-shirts
Green Band/Ribbon
Clean & Green ID

4. CLEAN-UP PROCEDURE

- a. Return plates left on the table to the stall owners.
- b. Dispose waste left on the tables to the properly labeled garbage bags.
- c. Faculty-in-charge should see to it that waste is segregated properly.
- d. 1. Place the labeled garbage bags to the nearest trash bin in your area.
2. A maintenance personnel assigned to the area will collect the waste and dispose them separately from the waste generated by the entire community.
3. Ecoaides from Kabalikahan will conduct an inventory of the waste collected.
- e. Each class/organization (e.g. faculty association) has to submit a brief report (form to be provided by the Waste Management Committee members) indicating the following:

Date:	Designated Area:
Class Section/Unit/Department:	Day & Time:
Professor-In-Charge/Person-In-Charge:	
No. of participants:	
No. of bags of garbage collected (eg. 4 ½ bags; 5 ¼ bags)	
Problems Encountered:	
Major Recommendation:	

- f. Submit the report to your respective Waste Management Committee representative:

Grade School Unit: Mr. Rene Nagayo
High School Unit: Ms. Sheryl Sombilon
College Unit: Ms. Rhoda Tayag
Office Personnel: Ms. Portia Pamela Buenviaje
Benedictine Sisters: Sr. Luisa Villanueva

5. WASTE SEGREGATION SCHEME

Garbage bag 1: PLASTIC BOTTLES/SPOONS & FORKS/STRAWS
Garbage bag 2: GLASS BOTTLES/CANS
Garbage bag 3: TETRA & FOIL PACKS
Garbage bag 4: RESIDUALS & MIXED WASTE (anything that is not under the other categories)
Garbage bag 5: CUPS (empty the cups first on the plastic container provided in each area before putting them inside the garbage bag. Left over food should be segregated and placed on the plastic container provided)

6. **MATERIALS NEEDED** like monitoring forms and labeled garbage bags will be provided by the representatives of the waste management committee.

Thank you very much for all your support. That In All Things God May Be Glorified